The hiring unit is responsible for making sure that Graduate Teaching Assistants meet minimum requirements for employment, including but not limited to a satisfactory background check and proficiency in English.

STUDENT INFORMATION

Last Name: [Blank]  First Name: [Blank]  Banner ID Number: [Blank]

HIRING UNIT INFORMATION

College/School/Department: [Blank]  Last Name, First Name (Please Print): [Blank]
Authorized Hiring Official: [Blank]

CERTIFICATION

I certify that the above named student satisfies the minimum requirements for employment (check all that apply):

1. _______ Satisfactory background check

2. Certification of English Language Proficiency
   A. English Language Proficiency Test*
      _______ TOEFL (internet-based) [IBT]  Score of 23 or higher
      _______ IELTS (Speaking Section)  Score of 7 or higher
      _______ SPEAK Test (Auburn University administered)  Score of 50 or higher
      Student does not meet any of the requirements stated above. Student has enrolled in
      B. _______ INTL 1820. (Upon completion with a “PASS” the student will become eligible to be hired as a GTA).
      C. _______ Student has a degree from an accredited college/university in the United States. *
      D. _______ Graduate Dean approved alternative certification of English proficiency. *

Signature: [Blank]  Date: [Blank]

*Attach documentation of satisfactory English Language Proficiency to this form and submit with the GAAF or email to The Graduate School, 106 Hargis Hall, Auburn University, Auburn, AL 36949-5122