

# Memo

**To:** Dr. Constance Relihan, Chair Undergraduate Curriculum Committee, Dr. George Crandell, Chair, Graduate Curriculum Committee

**From:** Martin O'Neill, Head, Nutrition, Dietetics and Hospitality *MOW*

**cc:** Dr. Susan Hubbard, Associate Dean, Academic Affairs, College of Human Sciences, Dr. Tommy Smith, Chair UCC College of Human Sciences *SSB*

**Date:** March 21, 2016 *TCS*

**Re:** Bulletin Change ABM Program in Nutrition

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I am writing to request a change to the current bulletin listing for the ABM Program in Nutrition. The current listing indicates 9 credits hours across three courses (NTRI5980, NTRI6020 and NTRI6030) can be counted as part of the ABM program in Nutrition.

When originally proposed both NTRI6020 Medical Nutrition I and NTRI6030 Medical Nutrition II were offered as 3 credit hour courses. Both courses were recently increased to 4 credit hours with the net effect that students on the ABM program must now complete 11 hours of course credit across the current suite of approved courses as opposed to 9 credit hours.

These changes were previously approved by the UCC and are accurate in the both the current bulletin and undergraduate study models. Similarly the increase in hours is correctly listed on the current ABM Program listing contained in the bulletin. The issue and need for change rests with the introductory descriptor to the program which reads as follows:

***Approved CIM Program Requirements***

*Earn 9 credits towards the Master's degree program in Nutrition during your senior year by taking graduate level versions of required undergraduate courses.*

Then again, towards the end of this descriptor it reads:

*Only 9 credits will be applied towards the Master's degree program in Nutrition*

The Department is requesting that both entries be revised in line with the increase to 11 credits.

I have been advised that this must be done manually via inter-office memo as the current CIM system does not permit edits to ABM programs.

Thanks you