

## **Checklist for Faculty with Graduating Doctoral Students\***

### **Graduating (the term the student graduates)**

- Nominate the University Reader
- Include the name of the University Reader on the First Submission Approval Form
- Provide the University Reader with a copy of the Dissertation
- Submit Application for Final Oral Exam
- Submit Final Oral Exam Results
- Attend Commencement (Hooding Ceremony)

\*The Application for Final Oral Exam, the Announcement of the Final Oral Exam, and the Report on Final Oral Exam Forms are sent directly to you by the Graduate School