

Auburn University
Graduate School
Graduate Assistantship Position Description

College:			
Program:			
Student Name:			
Student #:			
Hiring Department:			
Purpose of Assistantship			
The Graduate Assistantship provides the student with an educational experience aligned with or related to his/her program of study whereby the student applies the specific functional knowledge, skills, and abilities gained from their overall educational program.			
Major Areas of Applied Learning			
<i>In the space below, please describe in what way(s) the student applies specific functional knowledge, skills, and/or abilities gained from his/her overall educational program through the Graduate Assistantship and the resulting benefits to his/her educational experience:</i>			
Acknowledgements			
Is the Graduate Assistantship described above educational in nature and related to the student's overall program of study, adhering to the following guidelines:			
<ul style="list-style-type: none"> • ≥ 60% of the student's duties and responsibilities are directly related to his/her program of study, and • ≤ 25% of the student's duties and responsibilities are administrative/clerical in nature, i.e. event setup and takedown, filing, copying? <p><i>(Examples of inappropriate GA duties may include, but are not limited to, personal services for a supervisor and other duties that do not advance the student's professional development.)</i></p> <p style="text-align: center;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Please note: If "No" above, students will remain in Graduate Assistant Nonexempt (GRADN) positions after January 1, 2019 and will continue to be eligible for the tuition support under the tuition fellowship program. However, the student will be responsible for the taxation and withholding requirements for tuition fellowship benefits received exceeding the Internal Revenue Service defined threshold – currently \$5,250 per calendar year (as of 2018). More information on this will be available in the coming weeks.</i></p>			
	Printed Name	GID	Signature
Student:			
Supervisor:			
Program Director:			
<i>For Graduate School Use Only:</i> <input type="checkbox"/> GRADA (Exempt) <input type="checkbox"/> GRADN (Nonexempt)			
Signature:			Date: