Checklist for Faculty with Graduating Doctoral Students*

Graduating (the term the student graduates)

☐ Nominate the University Reader
☐ Include the name of the University Reader on the First Submission Approval Form
☐ Provide the University Reader with a copy of the Dissertation
☐ Submit Form X (Application for Final Oral Exam)
☐ Submit Form Z (Final Oral Exam Results)
☐ Attend Commencement (Hooding Ceremony)

*Forms X, Y, and Z are sent directly to you by the Graduate School