

HDFS Graduate Student Annual Review Form

Student Form

Criteria for Satisfactory Progress

Student Name:

Semester/Year Began Program:

Degree Program: Degree GPA (*.**) as of Semester:

Advisor: Name

Committee Members: (Those who have agreed to serve on your committee).

1. 2. 3.

List non-departmental members here:

Number of Credits completed in Current Program as of Fall 2016, is

Please list the semester and year by which you must complete your current degree program according to the following Departmental rules. (M.S. HDFS and MFT must finish degree requirements within 2 years of matriculation [program entry]. Ph.D. student have a maximum of 5 years to finish. Students taking both M.S./Ph.D. degrees in HDFS have a maximum of 6 years, no more than 3 of which may be devoted to the M.S. degree program. If you are a M.S./Ph.D. student and have not completed your thesis, answer the following questions as a M.S. student.

Required semester/year for completion of current degree:

Expected semester/year for completion of current degree:

Semester/year , thesis/dissertation proposal:

List semester/year thesis:

List semester/year Written Qualifying Exam:

List semester/year Oral Qualifying Exam:

Please identify the type(s) of professional position(s) you would like to pursue upon completion of your graduate study at Auburn (e.g., program services director, faculty member in a research intensive university, faculty member in a teaching university, researcher in a policy-oriented organization).

If you are currently a MS student and are interested in pursuing the Ph.D. program in HDFS please indicate that below and describe how your goals fit with the doctoral program.

The Critical Criteria Section should contain information pertaining to your work accomplishments for the past year.

Yes No N/A **Critical Criteria (Satisfactory Progress in the Program):**

1. Tangible Evidence of Degree Progression

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | A. Established a permanent advisor. |
| ☐ | ☐ | B. Signed plan of study. |
| ☐ | ☐ | C. Completed coursework on a timetable consistent with Plan of Study. |
| | | D. Mark highest step completed: Have not started ☐ , Identified thesis/dissertation topic ☐ , proposal approved ☐ , data collected ☐ , data analyzed ☐ , defense ☐ . |
| ☐ | ☐ | E. Identified field placement/internship interests (as applicable). |
| ☐ | ☐ | F. Passed Courses with a grade of "B" or better. |

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

2. Satisfactory Assistantship Performance (based on supervisor report and course evaluations if applicable)

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Yes No **3. Involvement in Research**

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | A. Completed CITI training for Human Subject Protection
Date Completed: CITI Member ID |
| ☐ | ☐ | B. Conceptualized a research question and developed an appropriate research design. |
| ☐ | ☐ | C. Collected data. |
| ☐ | ☐ | D. Used statistical software to analyze data. |
| ☐ | ☐ | E. Independently developed an analysis strategy and interpreted research data. |
| ☐ | ☐ | F. Prepared and/or submitted an abstract for professional presentation. |

☐ ☐ G. Prepared and/or submitted a manuscript for publication.

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Yes No N/A **4. Graduate Teaching Experience**

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| ☐ | ☐ | ☐ | A. Established positive interactions with students. |
| ☐ | ☐ | ☐ | B. Developed suitable instructional materials. |
| ☐ | ☐ | ☐ | C. Accurately completed assigned tasks. |
| ☐ | ☐ | ☐ | D. Timely completion of assigned tasks. |
| ☐ | ☐ | ☐ | E. Effectively delivered instructional content. |

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Yes No N/A **5. Independent Course Teaching**

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| ☐ | ☐ | ☐ | A. Developed lectures and course activities. |
| ☐ | ☐ | ☐ | B. Developed appropriate course material (e.g., syllabi, homework, tests). |
| ☐ | ☐ | ☐ | C. Implemented academic honesty policies and procedures. |
| ☐ | ☐ | ☐ | D. Treated students fairly and ethically. |
| ☐ | ☐ | ☐ | E. Taught effectively. |

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Yes No N/A

☐ ☐ ☐ **6. Satisfactory Clinical Work (MFT only)**

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Yes No N/A

7. Outreach/Extension Activities

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| ☐ | ☐ | ☐ | A. Identified and evaluated research and programs addressing practical human development issues. |
| ☐ | ☐ | ☐ | B. Synthesized research into written educational formats targeting lay audiences. |
| ☐ | ☐ | ☐ | C. Presented research-based information to lay audiences. |
| ☐ | ☐ | ☐ | D. Developed and/or presented training materials for professionals in the field. |
| ☐ | ☐ | ☐ | E. Planned and conducted formative and/or summative evaluation of a program. |

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Yes No

8. Professional Service and Development

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | A. Membership in at least one appropriate professional organization. |
| ☐ | ☐ | 1. Attended State or National Conferences. |
| ☐ | ☐ | 2. Reviewed conference proposals. |
| ☐ | ☐ | 3. Served as Student Affiliate Board Member. |
| ☐ | ☐ | 4. Other. |
| ☐ | ☐ | B. Reviewed Manuscripts for refereed journals. |

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Yes No

9. Departmental Service and Leadership

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | A. Organized and/or attended research presentations/specialized trainings. |
| ☐ | ☐ | B. Assisted with new or prospective students. |
| ☐ | ☐ | C. Assisted in areas of particular expertise; e.g., computers, statistics, specific subject matter, etc. |
| ☐ | ☐ | D. Active in student networks. |
| ☐ | ☐ | E. Member of departmental committees. |
| ☐ | ☐ | F. Member of GSO. |

Student Supporting Comments (Detailed):

Student Goals for Following Year (Detailed):

Self Evaluation

1. Please provide a self-evaluation of your progress in meeting your goals for this past year.
2. For goals that were not accomplished, what supports might have helped you to succeed?
3. Overall, what steps might you take to improve your ability to meet your goals for this coming year?
4. (Optional) Please describe any special circumstances that you believe affected your progress that should be taken into account in reviewing your progress for the year under review.

Administrative Section: (Faculty Complete)

Student Progress Rating:

- ☐ Satisfactory progress (making satisfactory progress across all applicable domains). This progress should be consistent with career goals.
- ☐ Concerns about progress (fails to meet some or most criteria for satisfactory progress but too soon for unsatisfactory designation).
- ☐ Unsatisfactory progress (fails to meet some or most criteria for satisfactory progress and had concerns indicated previously).

Notable Accomplishments: Please list at least one positive accomplishment of the student during the prior year (i.e., assistantship evaluations, completing work on time, etc.):

Comments: (regarding strengths **and** areas for growth; potential for university-level awards/recognition):

Date: 11/17/2025