



MEMORANDUM

To: Dr. Constance Relihan, Associate Provost  
Dr. George Flowers, Dean, Graduate School

Through: Dr. Paula Bobrowski, Associate Dean, College of Liberal Arts *AB*  
Dr. Charles Israel, Associate Dean, College of Liberal Arts *Charles Israel*

From: Dr. Steven Brown, Chair, Department of Political Science *Steven Brown*

Date: August 13, 2015

RE: Transfer of Masters of Community Planning Courses to Political Science

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On behalf of the Political Science Department, I seek expedited approval for the transfer of all Masters of Community Planning (MCP) courses to the College of Liberal Arts and my department.

As you may know, several months ago Provost Boosinger approved the move of the MCP program out of the College of Architecture, Design, and Construction without specifying which college it would join. On August 10, however, Associate Provost Emmett Winn oversaw a meeting in which CLA Dean Joseph Aistrup, the MCP faculty, the director of the Master of Public Administration program, Dr. Kathleen Hale, and I met and unanimously agreed in principle to have the MCP program and courses join our college and department.

Currently, Community Planning -under the CPLN course designation- offers 29 classes at the 5000-7000 levels. I ask that you review and approve the transfer all of these courses at the same time. The department recognizes that approval from the university's Academic Program Review Committee will also be necessary to fully complete the transfer of the MCP program.

MCP will continue to offer courses for the College of Architecture, Design, and Construction during the upcoming fall semester. However, with a September 15 deadline looming to complete the Spring Semester 2016 schedule, it is imperative that the MCP courses be transferred to the new college and department as expeditiously as possible. To that end, while I know that there are certain processes that are normally followed for curricular changes, I request that, given the circumstances, an exception be made to those processes so that there is as little disruption as possible to affected students.

Thank you for all of your help and please do not hesitate to contact me with any questions.